

Thursday, April 18, 2024, 1:30pm – 2:45pm

Doyle Library, Room 141

Zoom Link: <https://santarosa-edu.zoom.us/j/89027983347>

TOPIC	TIME
Notetaker: Alexa; Facilitator: Sarah	
1. Approval of Meeting Minutes from 4/4/24 Meeting	1 minute
2. Fall 2024 Planning <ul style="list-style-type: none"> <li>a. Finalize Workshops</li> <li>b. Petaluma Campus Room Scheduling</li> </ul>	30 minutes
3. Committee Function/Committee Structure Update	5 minutes
4. Professional Development webpage discussion	15 minutes
5. PD Plan	15 minutes
6. Next Meeting agenda <ul style="list-style-type: none"> <li>a. Meeting Date: May 2, 2024</li> <li>b. Facilitator: Stephanie</li> </ul>	2 minutes

#### Committee Function:

1. Organizes the Professional Development Activity Day Program for all employees;
2. Encourages thorough discussions among all District employees regarding professional development needs;
3. Sets professional development goals, both immediate and long range;
4. Collaborates with other committees on Professional Development matters;
- ~~5. Oversees the flexible calendar program (the "Flex Program") for the District;~~
- ~~6. When funding is available, reviews professional development projects/funding applications (AB1725 restricted funds for staff development);~~
7. Responds to training needs for critical College Initiatives.

#### Committee Membership:

Stephanie Dirks, Alexa Forrester, Ann Foster, Jessica Harris, Jill Harrison, Sarah Hopkins, Tammy Sakanashi, Ann Schott, Patsy Young, Osiris Zuberi.